

University of West Florida
APPLICANT RECOMMENDATION FORM
Master of Science in Administration, Geographic Information Science

Please mail completed form to:

ATTN: Graduate Admissions Committee
University of West Florida
Department Environmental Studies
Building 13, Room 206
11000 University Parkway
Pensacola, FL 32514-5751
(850) 474-2746 ▲ FAX (850) 857-6036

APPLICANT: Please complete the first part of this recommendation form. Give this form to the person whom you have asked to write a letter of reference and attach a stamped envelope addressed to the above address.

Applicant's Name: _____ Student ID # (Not SSN): _____

Applicant's Address: _____

Day Telephone: _____ Evening Telephone: _____

Name of Referee: _____ **Department/School/Business:** _____

*According to the Family Educational Rights and Privacy Act of 1974, the applicant has a right of access to information provided in a letter of recommendation. The applicant also has the option to waive this right and subsequent access to this information. Waiver of this right is NOT a condition of admission and each application will receive full and equal consideration, regardless of the decision regarding this waiver.

- I **waive** my right to view the content of this letter. I understand that the decision itself will not affect the decision of the Admissions Committee.*
- I **do not waive** my right to view the contents provided in the letter of reference by the above named referee. I understand that the decision itself will not affect the decision of the Admissions Committee.*

Applicant's Signature Date

EVALUATOR: (Please complete this portion.)

Evaluator's name: _____

Institution/Company: _____ Position: _____

Address: _____

Telephone: _____ E-mail: _____

What is your relationship to the applicant?

- Teacher Supervisor Academic Advisor Employer Other (please explain) _____

How well do you know the applicant?

- Not well Somewhat Well Very Well

How long have you known the applicant? _____

Is the applicant's scholastic record, as you know it, an accurate index of his/her scholastic potential? YES NO

If no, please explain _____

In comparison to other graduate school applicants you have known, how would you rate this applicant in terms of:

	Superior 95-100%	Excellent 90-94%	Very Good 75-89%	Good 50-74%	Fair 25-49%	Very Low 0-24%	Unable to Judge
Intellectual ability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Personal suitability to function as a professional in the field	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Ability to work with others	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Ability to work independently	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Writing skills	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Speaking skills	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Self-initiative	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Creative, innovative thinking	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Productivity	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Professional responsibility	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Personal maturity	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Persistence	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Capacity to handle stress	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Leadership ability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Commitment to professional growth	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Research Skills	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Receptivity to criticism	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Integrity	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dependability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Ethical conduct	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Potential for academic success at the graduate level	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Please comment below (or in an accompanying letter typed on your professional letterhead) on any of these categories or other areas that you think would be helpful in assessing the applicant's qualifications for the program.

Do you have any information related to the applicant's personal characteristics that should be considered by the Admissions Committee in assessing his/her capacity to succeed in graduate study and professional work?

Overall Recommendation for admission to the Master's program:

- Recommend most highly
 Strongly recommend
 Recommend
 Recommend with some reservations
 Do not recommend

To assure consideration of the applicant's materials, please make sure that this form is completed form (along with any supplemental letter) within two weeks of request. We appreciate your time and effort.

Evaluator's signature _____

Date _____